

# Special Consideration Policy

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Special consideration is an action taken after an assessment to allow candidates who have been disadvantaged by temporary illness, injury, indisposition or adverse circumstances at the time of the assessment to demonstrate attainment.

Special consideration will not give unfair advantage over candidates for whom special consideration is not being applied, or alter the assessment demands of the qualification as detailed in the applicable Specification.

A candidate may be eligible for special consideration if:

- Performance in an assessment is affected by circumstances beyond the control of the candidate. This may include recent personal illness, accident, bereavement or examination room conditions;
- Alternative assessment arrangements which were agreed in advance of the assessment proved inappropriate or inadequate;
- The application of special consideration would not mislead the user of the certificate as to the candidate's attainment.

Please note that WSET Awards does not offer aegrotat awards and that all assessment requirements of WSET qualifications must be met.

## **Applying for special consideration**

APPs must submit a Special Consideration Application Form to the WSET Awards Assessments Manager within **7 working days** of the assessment date for which special consideration is being sought. Eligibility will only be considered if accompanied by supporting independent documentation. We ask then to the student wanting to ask for a special consideration to inform us as soon as possible after the concerned assessment, in order for us to respect the 7 working days rule.

In cases of serious disruption during the examination, our Examinations Officer will submit a detailed report of the circumstances and candidates affected to WSET Awards. This must be returned with the completed examination papers.

APPs must keep records of all applications for special consideration. We refer also to our Privacy Policy for Data protection for the handling of these sensitive personal data.